

Southeast Trustees & Feasibility Study Taskforce Meeting
Minutes of June 24, 2007

Call to Order: Meeting was called to order at 3:10 P.M. with a prayer by Jack Byrd.

Members Present: Chair Jerry McClanahan, Sherry Baker, Jack Byrd, Jim Overbey, John Spence, Terri Penrod, Rock Wilferth, Marcia Ritter, Sandy Elfrink, Weldon Macke, and Howard Alexander.

Introductions were made within the group. Future meetings are set for the 4th Sunday of each month from 3-5 P.M. until November. Chair Jerry McClanahan outlined the staff needs for the new office space we are searching for:

- Accessibility for all
- Push button entry when employee is alone
- Controllable HVAC
- Phone system with voice mail
- Conference room (seating 25-35)
- Kitchen/break room
- Separate bathrooms
- Visible sign
- Adequate parking
- Workspace/storage room

Discussion began with question ‘How do we plan to pay for this new space?’

The Southeast District has a budget of around \$90,000, which comes from the district apportionments. This money is used to pay salaries, make payments on properties, and for general expenses incurred such as upkeep on the properties owned. Some of the money could come from this budget, the rest would need to come from the churches in the district. How the breakdown would occur per church would need to be decided.

Further discussion was about finding a location for the district office. One specific place was the Wesley House on SEMO’s campus. This is closing and we questioned the use of that building, but found that it belongs to the Wesley Foundation and they have guidelines they must follow. Some of the other ideas were as follows:

- Either constructing or using office space in an established church in the Cape area
- Purchasing an existing building that meets our criteria
- Purchasing land and constructing a building (at least 4000 Sq.Ft.)
- Finding a donor of land & constructing a building
- Finding a donor of property that meets our criteria

We were offered new office space finished out to our specifications with a 5-year lease across from La Croix with monthly payments in the \$1500+ range with no utilities included. Several other properties were named with prices ranging from \$200,000 to over \$400,000.

Lastly, we discussed the need to get the word out to area churches and their congregations about what our needs are and for possible sites for offices or land possibly to be donated or purchased.

Adjournment of this meeting was at 5:18 P.M.

Respectfully submitted by,

Sherry Baker
Secretary of the Southeast District Trustees & CLBT