



Church ID #: 11

Use this form to report the findings and recommendations of the audit of the 2009 financial records. Copies of this report should be filed with the recording secretary, the pastor, and chairperson of the Committee on Finance.

**A copy is due in the District Office by June 30, 2010**

# Fund Balance Report (Annual Audit)

"The committee (Finance Committee) shall make provision for an annual audit of the financial statements of the local church and all its organizations and accounts. The committee shall make a full and complete report to the Annual Charge Conference." 2008 Book of Discipline ¶258.4d. Two resources that can be helpful are the 2009-2012 United Methodist Church Financial Records Handbook and Guidelines for Leading Your Congregation: FINANCE. These two resources are available for purchase at <http://www.cokesbury.com>. The Local Church Audit Guide is a free resource and can be downloaded from the GCFA website at [http://www.gcfa.org/PDFs/Local\\_Church\\_Audit\\_Guide.pdf](http://www.gcfa.org/PDFs/Local_Church_Audit_Guide.pdf).

	Church		Charge
Southeast	District	Missouri	Annual Conference
For the period beginning <u>January 1, 2009</u> , and ending <u>December 31, 2009</u>			

### 1. Receipts, Disbursements, and Balances (Round to the nearest dollar)

LOCAL CHURCH FUNDS (Include all funds and accounts, including CD's. Use the following lines that are applicable to your church and list any additional funds/accounts, as needed, on the lines below.)	(a) Balance at Beginning of Period	(b) Cash Received and Recorded	*(c) Total Disbursements for Period (-)	*(d) Transfers + (-)	(e) Balance End Of Period
General Fund					
Benevolence Fund					
Building or Improvement Fund					
Board of Trustees' Fund					
United Methodist Women					
United Methodist Youth Fellowship					
United Methodist Men					
Church School					
Other Organizations or Funds (enter name):					
Name:					
<b>IMPORTANT: Total each Column. This line reports the total for ALL the treasuries (funds/accounts) of the church</b>					

**The transfer column should add up to zero.**

2. The Auditors  Auditing Committee  (check one) have examined the accounts listed on the front side; reviewed procedures of counting and accounting under the current Book of Discipline; have reconciled receipts and disbursements with bank deposits and bank balances; and have found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (attach additional pages as needed):

3. Recommendations for changes in financial policies and practices (attach additional pages as needed):

**Signature(s) of the Auditor(s)/Church Audit Committee, (as applicable)**

\_\_\_\_\_, Chairperson \_\_\_\_\_, Member  
Printed Name: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_